



Teacher

Job Description

Overall Purpose

To provide education for the whole child, including all learners achieving high standards.
To implement a broad, balanced and appropriate curriculum to enable each pupil to achieve their potential.

Reporting To

The Headmistress

Principle Responsibilities

The teacher shall be required to deliver the curriculum through the policies of the school in the light of the schools aims and ethos.

The main responsibilities include:

- To attend to classroom duties by 8am until at least 4pm.
- To work such hours as deemed reasonable and necessary to discharge duties effectively, efficiently and conscientiously.
- To attend staff meetings, inset days and school functions which may take place outside of normal school hours.
- To promote and understand the Aims, Values and Policies of Broadhurst School.
- To support the ethos of the school, maintain discipline and uphold high standards of conduct and appearance.
- To safeguard the well-being of children throughout the school, complying with policies and procedures relating to child protection, health and safety, welfare, security, confidentiality and data protection, reporting any concerns to the appropriate person.
- To demonstrate a strong working knowledge of the EYFS in order to achieve the highest possible standards of teaching and learning.
- To motivate children and build up their self-esteem.
- To plan and provide stimulating and challenging learning opportunities, listening and talking to children, engaging in child-initiated games and role play, scaffolding sharing and cooperation and promoting independent learning.
- To plan and match work, activities and classroom provision to children's individual abilities and skills. To demonstrate a strong commitment to supporting pupils with special educational needs, working closely with the Learning Support Coordinator and any outside agencies.
- To maintain assessment records and child observations, including compiling Learning Journeys and Profiles, and planning children's next steps in their learning.

- To be a positive role model for children, promoting good behaviour, discipline and organisation to provide a stimulating environment for pupils.
- To develop and maintain high standards of classroom management.
- To establish and maintain effective working relationships with pupils, parents, staff and members of the school community.
- To establish and maintain a culture of collaboration and cooperative working between colleagues.
- To provide written reports for parents within set timescales and attend parent meetings within set timescales.
- To participate in any arrangements for performance management and show a commitment to continuing professional development.
- To attend to children with minor injuries as necessary, assisting with first aid.
- To attend to the personal care needs of children.

Person Specification

Essential	Desirable
Qualifications The teacher will have:	
Qualified Teacher Status, Early Years Teacher Status or Early Years Professional Status	Evidence of CPD and/or school practice
	A First Aid qualification
Experience The teacher should have:	
Prior experience within an EYFS setting	Experience within the Independent school sector
Experience of EYFS observation, assessment and planning	
Skills The teacher will:	
Communicate effectively, both orally and in writing, in a variety of contexts	
Manage children's behaviour effectively	
Establish professional relationships with children, parents and families	
Have a commitment to working collaboratively as a team	
Knowledge The class teacher should have knowledge and understanding of:	
EYFS curriculum and its assessment	
Child protection and safeguarding	
The development and learning needs of young children	
Health and safety issues relevant to this age group	
Personal Qualities The teacher will be:	
Motivated to work with very young children	Able to demonstrate emotional intelligence
A reflective practitioner with a commitment to continuous updating of own skills	Able to work under pressure
Organised, self-disciplined, reliable and conscientious	Interested and willing to be involved in the life of the school
Able to give good attendance	Able to influence change and inspire others
Presentable at all times	
Committed to working as a team	
Positive in approach and enthusiastic	
Self-reliant	